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HARYANA GOVERNMENT

HEALTH DEPARTMENT

Notification

The 20th September, 2024

No. 13/15/2020-3HBI.—

Subject: Procedure for admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses in various Civil Hospitals running under Health Department and Government Medical Colleges in the state of Haryana for the Academic Session 2024-25.

1.	<p>The Governor of Haryana is pleased to notify the admission process for admission of Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma under State Quota seats for the academic session 2024-25 at various NBE accredited District Civil Hospitals running under Health Department and Government Medical Colleges in the State of Haryana.</p> <p>As per the guidelines of National Board of Examination (NBE), the admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses under State quota seats shall be applicable to 'In-Service doctors' of Haryana Government only.</p>
2.	<p>It is notified that 50% of seats of Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma for the academic session 2024-25 shall be filled through All India Merit category of NEET PG 2024 and PDCET 2024 respectively and the remaining 50% of the seats shall be filled under State Quota, in various NBE accredited District Civil Hospitals in the State of Haryana.</p> <p>It is further notified that 20% of seats in Post MBBS DNB, Post MBBS Diploma and Post Diploma DNB Courses in Government Medical Colleges shall be reserved for in-service candidates and filled up under State Quota. The remaining seats in Government Medical Colleges shall be filled up under All India Quota seats.</p> <p>The State Reservation policy shall be applicable for admission to all State Quota DNB seats in various District Civil Hospitals and Government Medical Colleges (Reservation Policy shall be applicable on Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses).</p>
3.	<p>Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses are currently running in the following Institutes:-</p> <p>NBE accredited Civil Hospitals in the State of Haryana:</p> <ol style="list-style-type: none">1. District Civil Hospital, Ambala City2. District Civil Hospital, Ambala Cantt.3. District Civil Hospital, Faridabad4. District Civil Hospital, Gurugram

	<ol style="list-style-type: none"> 5. District Civil Hospital, Hisar 6. Civil Hospital, Bahadurgarh, Jhajjar 7. District Civil Hospital, Nuh, Mewat 8. District Civil Hospital, Palwal 9. District Civil Hospital, Panchkula 10. District Civil Hospital, Panipat 11. District Civil Hospital, Rewari 12. District Civil Hospital, Rohtak <p>Government Medical Colleges</p> <ol style="list-style-type: none"> 1. BPS GMC, Khanpur Kalan, Sonapat 2. KCGMC, Karnal 3. SHKM GMC, Nalhar, Nuh
4.	<p>Department of Medical Education & Research, Haryana has been authorized to conduct combined centralized counseling for State Quota seats of Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses along with counseling for admission to MD/MS courses for the academic session 2024-25 through Pt. B.D. Sharma University of Health Sciences, Rohtak. The combined centralized counseling shall be on the basis of merit of NEET PG 2024 and DNB PD-CET 2024 in the following manner.</p> <ol style="list-style-type: none"> a. For Post MBBS DNB, on the basis of merit of NEET PG 2024. b. For Post MBBS Diploma, on the basis of merit of NEET PG 2024. c. For Post Diploma DNB, on the basis of merit of DNB-PD-CET 2024 (Post Diploma Combined Entrance Test, conducted by NBE).
5.	<ol style="list-style-type: none"> (a) The tentative seat distribution of Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma presently in various District Civil Hospitals and Government Medical Colleges shall be available on the website of the University and the admission web portal. The seats in each specialty/Institute are subject to final approval from NBE. Accordingly, the final distribution of seats may vary depending upon the decision of National Board of Examination (NBE). (b) The seat matrix for admission to above mentioned courses in District Civil Hospitals shall be provided by Health Department, Haryana.
6.	<p>It is further notified that all the students seeking admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses for the academic session 2024-25 shall have to get themselves registered online through authorized admission web portal which shall be duly published as well as uploaded on the admission web portal and on the website of Pandit Bhagwat Dayal Sharma University of Health Sciences Rohtak i.e. www.uhsr.ac.in and webportal of Department of MER.</p>
7.	<p>Eligibility criteria:-</p> <p>A candidate for admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses in various District Civil Hospitals/Government Medical Colleges of the State shall be eligible if he/she :</p> <ol style="list-style-type: none"> (i) Is a citizen of India; (ii) Has passed MBBS examination for Post MBBS DNB and Post MBBS Diploma seats from any Medical college /Institution recognized by National Medical Council and is in regular service of Haryana Civil Medical Services (HCMS). (iii) Has passed MBBS examination and Diploma in concerned specialty for Post Diploma DNB (secondary DNB) seat from any Medical college /Institution recognized by National Medical Council and is in regular service of Haryana Civil Medical Services (HCMS). (iv) The candidate should be registered with the Haryana Medical Council/Any State Medical Council/Medical Council of India (MCI). (v) The candidate should have completed his/her tenure of service and should obtain NOC as per PG Policy notified by Health Department, Haryana time to time. (vi) All In-service doctors of Haryana desirous of seeking admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses in any category of seats should fulfill the minimum eligibility criteria/qualifications/qualifying criteria as prescribed in the information bulletin by NBE for the academic year 2024-25 issued from time to time. (vii) No candidate, who has failed to obtain the minimum eligibility marks (as specified in NEET PG- 2024 and DNB – PD-CET 2024 for post MBBS DNB and post Diploma DNB seats, respectively) shall be eligible for admission to Post MBBS DNB, Post MBBS Diploma and Post Diploma DNB courses.

	<p>(viii) An in-service doctor desirous of seeking admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses shall have to obtain No Objection Certificate (NOC) from their respective competent authority of the State Government Department including ESIC run hospitals, dispensaries, etc. as per respective PG policy prevalent at that time.</p> <p>Note.—The candidates, who have been provisionally allotted seats will have to bring in original, all the relevant certificates/documents at the time of document verification, without which admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses shall not be permitted. Attested photocopies of certificates/documents will not be considered valid for the purpose of admission and the seats allocated to such candidates shall be cancelled.</p>
8.	Procedure for admission on the seats under State Quota for in-service doctors of Haryana
	i. The admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses under all State quota seats amongst all the registered 'In-service doctors' on admission web-portal will be made online on the basis of Haryana State merit list prepared as per the merit of NEET PG 2024 and DNB-PDCET 2024 for Post MBBS DNB Degree, Post MBBS Diploma and Post Diploma DNB seats, respectively, on admission web-portal.
	ii. A candidate who is already admitted to any Post Graduate MD/MS/DNB Degree/Diploma/Post Diploma Degree course in any District Civil Hospital is not eligible to apply for admission to Post MBBS Post Diploma DNB and Post MBBS Diploma courses till the completion of respective course. An undertaking to this effect will be given by the candidate. Concealment of facts will invite disqualification without assigning any reason/notice.
	iii. The in-service doctors desirous of seeking admission to DNB Degree/Diploma/Post Diploma Degree courses for the academic session 2024-25 shall have to register online on the admission web portal. The in-service doctors shall register only once for admission to MD/ MS / DNB courses. The registration fee will be as specified by department of MER.
	iv. After commencement of PG course, if any in-service doctor having joined the institute, leaves the course after three days prior to the last date of admissions prescribed by the National Board of Examinations/MoHFW then; he/she shall be debarred for applying to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses under the State Quota seats, for the next three years.
	v. The schedule of document verification / admission and start of classes will be in conformity with the schedule laid down by National Board of Examinations/ MoHFW and State Government/Pt. B.D. Sharma University of Health Sciences, Rohtak.
	vi. Candidates applying on the basis of NEET PG 2024 and DNB-PD-CET 2024 should fulfill the eligibility criteria for being granted admissions, as fixed under NEET PG 2024 and DNB-PD-CET 2024.
	vii. In case of tie between two or more candidates having equal marks, the inter se ranking of successful candidates will be based on NEET PG 2024 and DNB-PD-CET 2024 Rank.
	viii. The choice of course/ specialty/ Institution (District Civil Hospital/Government Medical College) shall be filled by the candidate on the online web portal. The choices of course/ specialty/institution in the order of preferences given by the candidate shall be considered final.
	ix. The allotment of course/specialty/institution shall be made strictly as per merit prepared / drawn on the basis of merit of NEET PG 2024 and DNB-PD-CET 2024 for Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma seats by the In-service doctors.
	x. However, the online counseling shall be provisional and final confirmation of seats and allotment of institution will be made by Admission Committee after due physical verification of eligibility and original documents.
	<p>xi. The in-service doctors, who have been provisionally allocated seats, will have to appear in person for document verification (with all original documents) before the Admission Committee at Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak.</p> <p>Online provisional allocation of the seat/institute shall give no legal right to the candidate for the said seat and the seat shall be confirmed only after document verification as per notified the specific time period. Similarly, deposition of tuition fee/any other fee shall not confer any legal right towards the provisionally allotted seat. The Admission Committee reserves the right to cancel the provisional allocation of seat allotted to the in-service doctor in case of incomplete / invalid documents.</p>

	xii. The Admission Committee shall include :— The Admission Committee constituted by Directorate of Medical Education & Research for MD/MS courses and Civil Surgeons of respective NBE accredited hospitals as members for Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses.												
	xiii. The Admission Committee will be responsible for taking decision for admission related matters has supervision of admission related web portal, conduct of counselling, document verification and allocation of seats in accordance with the Government policies and existing Rules and Regulations. Further, the Admission Committee is empowered to take decision in all admission related disputes.												
	xiv. The Director General Health Services/Director Medical Education & Research, Haryana as the case may be, shall be the Appellate Authority for the decisions taken by the Admission Committee in case of in-service candidates for admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses. All rules and regulations of counseling and admission process as specified by department of MER will be applicable and followed as such.												
	xv. Final number of seats in each specialty under each category and in each District Civil Hospital/Government Medical College will be available on the website of Pandit Bhagwat Dayal University of Health Sciences, Rohtak i.e www.uhsr.ac.in and admission web portal. The candidates will be duty bound to regularly visit the website for updates.												
	xvi. The allotment of course/specialty/institution shall be strictly made as per the merit prepared on the basis of merit of NEET-PG-2024 and DNB-PDCET-2024 for Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses and the choice/preference of the course/specialty/ Institution filled up by the in-service doctor on the online portal shall be taken as final.												
	xvii. The online counseling result shall be provisional and final confirmation of seats and allotment of institution shall be done by the Admission Committee after physical verification of eligibility and original documents.												
	xviii. However, if the seats for admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses still remain vacant, even after two rounds of counseling, then left over vacant seats, whenever possible, will be filled up as per directions of NBE/MoHFW (GOI) and as per procedure notified by the State Government.												
	xix. All Rules/Guidelines pertaining to last date of admission/joining for each round/payment of security fee/eligibility for each round/process of counselling etc. as mandated by Department of Medical Education and Research for admission to MD/MS Courses shall be applicable for admission to Post MBBS DNB/Post MBBS Diploma and Post Diploma DNB Courses as well.												
9.	Fee Structure: i. The fee to be paid by the eligible in-service doctor for admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses under the State Quota shall be Rs. 1,25,000/- as per NBE guidelines mentioned below: <table border="1"> <thead> <tr> <th>Head</th><th>Charges (in INR) per year</th></tr> </thead> <tbody> <tr> <td>Tuition fees</td><td>75,000/-</td></tr> <tr> <td>Library fees</td><td>15,000/-</td></tr> <tr> <td>Annual Appraisal fees</td><td>15,000/-</td></tr> <tr> <td>Accommodation Charges</td><td>20,000/-</td></tr> <tr> <td>Total</td><td>1,25,000/-</td></tr> </tbody> </table> <ul style="list-style-type: none"> Tuition fees: The tuition fees shall cover the cost incurred for accreditation, institutional DNB office, infrastructure and HR, training, teaching & research expenses, guest lecture, administrative support expenses. Library fee: Library fee shall cover the provisions made by the hospital for subscription of journals and purchase of textbooks for trainees. Annual Appraisal fees: The appraisal fees shall cover the arrangements made for the purpose of appraisal of trainees and examiner remuneration. Accommodation Charges: Electricity and other consumables can be charged on actual basis by the hospital depending upon institutional policy. The accommodation charges cannot be levied if the accredited hospital is not providing accommodation to the trainees. ii. The fee shall be payable on annual basis.	Head	Charges (in INR) per year	Tuition fees	75,000/-	Library fees	15,000/-	Annual Appraisal fees	15,000/-	Accommodation Charges	20,000/-	Total	1,25,000/-
Head	Charges (in INR) per year												
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Library fees	15,000/-												
Annual Appraisal fees	15,000/-												
Accommodation Charges	20,000/-												
Total	1,25,000/-												

	<p>iii. The fee for the first year course shall be deposited by successful in-service candidate with Pt. B. D. Sharma University of Health Sciences, Rohtak. The fee shall be transferred to the respective District Civil Hospital/Government Medical College by the Chairman, Admission Committee, within a month, after completion of Admission process.</p> <p>iv. The fee shall be refunded/adjusted, if an in-service candidate is shifted in subsequent counseling from one institute (Civil Hospital) to another only as per NBE guidelines.</p> <p>v. In case of request for withdrawal of admission by an in-service candidate, the fee shall be refunded to that candidate, only if, the request is made in person along the original receipt of fee deposition at least 03 days prior to the last date prescribed for admission to Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses only as per NBE guidelines. However, no request shall be entertained through E-mail.</p> <p>vi. In-service doctors are advised to mandatorily provide their email ID and mobile number to receive all the regular updates.</p> <p>Note.—Any amendments by NBE/ MoHFW/ State Government shall have a binding on any provisions contained in this notification.</p>
10.	The service bond/conditions, as notified by the State Government in PG Policy, shall be applicable for in- service doctors perusing Post MBBS DNB, Post Diploma DNB and Post MBBS Diploma courses and amended from time to time.
11.	<p>General Instructions:-</p> <p>a. List of documents to be brought at the time of document verification is at Annexure- 'A'.</p> <p>b. Admitted in-service doctors shall pay the fees and other charges, as per para 9 mentioned above.</p> <p>c. All in-service doctors belonging to the Scheduled Castes/PWD/ESM/FF category must submit a certificate in the prescribed format issued from the Competent Authority of the State Government.</p> <p>d. Reservation to the SC category of in-service doctors will be followed as per Haryana Government notification dated 15.05.2020 and amended time to time.</p> <p>e. Dependents of Freedom Fighters (FF) who wish to be considered for reservation as such, must submit a certificate from the Competent Authority along with undertaking.</p> <p>f. The reservation to Ex-servicemen and their wards will be considered as per notification of Haryana Government, General Services III branch No. 22/10/2013- 1 GSIII and amended time to time.</p> <p>g. A candidate from reserved category shall have the right to compete for admission in General/Unreserved category, seats as per his/her merit. In case, a candidate does not fill up his reserve category in his application form, he/she will not be subsequently considered for admission against that category. However, if a reserved category candidate has availed of any concession, such as relaxation in upper age limit, qualification or permitted number of chances in written examination etc., then he/she cannot be considered against General/Un-reserved seats.</p> <p>h. The admission shall be made to only those institutions/District Civil Hospitals, which are recognized/approved/accredited for admission by National Board of Examinations.</p> <p>i. Any In-service candidate, if found to have submitted any false document/claim benefit of reservation shall be liable for penal action and his/her candidature shall be cancelled immediately. Further, he/she shall be debarred for admission in future and necessary institutional disciplinary action shall be taken.</p>
12.	Any amendment by MOHFW/NMC/NBEMS/State Govt./Pt. B.D. Sharma UHS Rohtak shall be binding to the above clauses of notification.

SUDHIR RAJPAL,
Additional Chief Secretary to Government Haryana,
Health Department.

Annexure-A**List of documents to be brought at the time of reporting before Admission Committee.**

The candidates, at the time of reporting must bring the following Original Certificates/Documents along with two sets of duly self attested photocopies of these with them.

- (1) Matriculation Certificates/ High School Certificates/ICSE/Class X or its equivalent certificate as proof of date of birth.
- (2) Certificates of having passed MBBS examination from Institution recognized by NMC.
- (3) Three copies of the recent photographs (passport size) self attested used for NEET form.
- (4) Internship completion certificate certifying the date on which the candidates has completed one year Compulsory Rotatory Internship. The date of completion of intensrship training shall as notified by MoHFW/NMC.
- (5) Foreign Medical Graduate Exam results (if applicable).
- (6) Character certificate of the Head of Institution last attended/First Class Executive Magistrate.
- (7) Resident certificate issued by competent authority of the State Government of Haryana (if applicable/ bonafide resident certificate issued by competent authority of the State Government (if applicable).
- (8) Certificate of Registration with any State Medical/ NMC at the time of counseling
- (9) Caste certificate issued by competent authority of the Haryana State Government (if applicable).
- (10) Certificate of Dependent of Fighter Certificate issued by competent authority of the Haryana State Government (if applicable).
- (11) Certificate of ESM issued by competent authority of the Haryana State Government (if applicable).
- (12) Income certificate for BCA/BCB candidates.
- (13) Income and Asset certificate for EWS candidates issued by competent authority.
- (14) Certificate of Disability issued by notified centers by NBE or Medical Board at PGIMS, Rohtak (if applicable).
- (15) Result Card of NEET –PG 2024/ PD-CET 2024.
- (16) HCMS category candidates must produce valid NOC along with the certificate of length of service rendered in the remote and or difficult areas or rural areas notified the State Government to be issued by the competent authority failing which the In-service candidates shall be considered in eligible for counseling.
- (17) As proof of identification Aadhar card/Pan Card/Driving License/Passport/Voter ID/Ration Card/Parivar Pehchan Patr.
- (18) Print out of application form.
- (19) Any other document required by admission committee